



# MONTHLY REPORT

**“A friendly community in which to live, work and play”**

**July 2019**

This monthly update is intended to provide useful and timely updates to the Rio Vista Community.

## Fire

- Brandon Vaccaro joins the Rio Vista Fire Department as our new Battalion Chief. He started in late July and he is overseeing “operations” and “training”. He and the Fire Chief will rotate schedules as Duty Officers and working as “Battalion 55”.
- Fire Chief Armstrong attended training on Emergency Reporting (our new records management software)
- Truck 55 is in the shop in Sacramento for extensive repairs. Repair estimates to return in early September.
- We are experiencing an increased number of incidents on area Highways. We ask residents and visitors to drive with caution and please slow down for emergency vehicles and flashing lights.
- Year-to-date calls for service: 1,203 (through July 31, 2019)



INCIDENT TYPE BY ZONE FOR JULY 2019	Incidents
<b>Zone: Core Rio Vista</b>	
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	30
321 - EMS call, excluding vehicle accident with injury	2
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	3
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
553 - Public service	1
554 - Assist invalid	1
622 - No incident found on arrival at dispatch address	3
733 - Smoke detector activation due to malfunction	1
744 - Detector activation, no fire - unintentional	1

<b>Zone: Delta District - Delta Fire Protection District</b>	
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	4
171 - Cultivated grain or crop fire	1
251 - Excessive heat, scorch burns with no ignition	1
321 - EMS call, excluding vehicle accident with injury	7
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	7
324 - Motor vehicle accident with no injuries.	3
365 - Watercraft rescue	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	3
631 - Authorized controlled burning	2

<b>Zone: Liberty - Rio Vista</b>	
150 - Outside rubbish fire, other	1
321 - EMS call, excluding vehicle accident with injury	3
611 - Dispatched & cancelled en route	1

<b>Zone: Trilogy - Rio Vista</b>	
321 - EMS call, excluding vehicle accident with injury	45
321 - EMS call, excluding vehicle accident with injury	5
321 - EMS call, excluding vehicle accident with injury	3
550 - Public service assistance, other	2
553 - Public service	20
554 - Assist invalid	12
611 - Dispatched & cancelled en route	2
736 - CO detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

<b>Zone: XSO Mutual Aid - Solano County</b>	
142 - Brush or brush-and-grass mixture fire	1
611 - Dispatched & cancelled en route	4
621 - Wrong location	1

## **Police**

- As of July 1, the Rio Vista Police Department (RVPD) consists of the Chief, Commander, four Police Sergeants, ten Police Officers, one Part-time Detective, one Code Enforcement Officer (Evidence Technician and Community Service Officer), two Records department staff, and six volunteers. The Council approved the fourth Sergeant position during the mid-year budget. Interviews were conducted on April 18, 2019 to select a candidate for the position. Officer Brian Rogers was promoted to Sergeant on June 1, 2019.
- Commander Tassone was present to greet returning students at D.H. White Elementary School as depicted in the photo. The students received Junior Police Badge stickers and were excited to meet the Commander.



- Police Officers responded to a total of 708 calls for the month of July 2019. The Sheriff's department converted to their new RIMS dispatch system in May so statistics for the month are lacking due to technical issues with the transition. Several highlights from this period are:
  - We continue see a significant number of DUI arrests and citations for drivers whose licenses are suspended.
  - RVPD investigated a fatal collision on Church Road at Marks Street. The investigation is ongoing.
  - Electrical work for the new citywide camera system was completed in July. Final installation is set to begin in early August.
- Chief Dailey continues to work with the architect and Chief Armstrong to start drafting up drawings of the new Fire/Police building at the corner of Church/Airport. We've met with the architect and began the process of refining the rough programming diagram.
- RVPD has received all of the APX 8500 mobile and APX 8000 portable radios approved by the Council in February. The mobile radios have all been programmed and are now be installed in all patrol vehicles. Portable radios have all Solano County programming completed and half have had Sacramento County Law/Fire added as well. The remaining portables will be programmed this week. Sheriff Ferrara commended RVPD for being proactive in obtaining these radios and saving the city money. He requested RVPD participate in the testing of the new backbone as we will be fully equipped with the new radios.
- Chief Dailey negotiated with SunRidge Systems, our RMS provider to upgrade our cellular phones to allow for live dispatch via iRIMS software. The Sheriff provided the software for RIMS Mobile as part of our contract, we were able to obtain the iRIMS software and still receive a credit on next year's RIMS payment of about \$8,000. iRIMS is fully operational.
- Chief Dailey attended the Rio Vista Rotary and Lion's Club meetings this month and provided updates on the department's progress and future plans. Both groups expressed their complete support for the direction of the department. At the request of the membership Chief Dailey will be submitting an application for membership in the Lion's club.
- On July 2, Chief Dailey and two patrol officers attended the groundbreaking for the new Veterans home to be located behind the American Legion Hall. We look forward to working with the various agencies involved in making our homeless veteran's welcome in their new home.
- Beginning with this report we will be changing our stats reporting to a full format report from the RIMS dispatch system. I have left the old stats as a comparison and added the new spread sheet for this month, and we will use it going forward as it provides a better sense of the true activity for the police department.
- Public Records Act (PRA) Requests: We continue to receive and respond to numerous PRA's regarding a multitude of subjects. This month we spent over six hours of staff time researching, printing and redacting PRA requests.

<b>City of Rio Vista- Police Activity</b>				
<b>*Denotes officer-initiated activity</b>				
<b>Police Activity</b>	<b>June 2019</b>	<b>July 2019</b>	<b>2019 YTD</b>	<b>2018 YTD (Jan-June)</b>
<b>ARRESTS</b>				
Misdemeanor Arrests	23		249	
Felony Arrests	24		50	
<b>CALLS FOR SERVICE</b>				
Alarm Calls	30	30	170	163
Welfare Checks	37	25	185	124
Security Checks	39	44	149	541
Citizen Assist	55	36	312	324
Civil Standby	18	5	85	74
Suspicious Person Stops*	8	20	82	43
Motor Vehicle Theft	5	5	19	25
Collision Calls	14	18	62	57
Pedestrian/Bicyclist Stops*	13	NLC**	69	82
Suspicious Vehicle Stops*	32	41	203	174
Driving Under the Influence Stops*	4	5	37	26
Domestic Violence Calls	8	1	18	25
Disturbance Calls	25	33	161	154
Burglary Calls	9	10	41	24
Theft/Fraud Calls	0	18	39	33
Vandalism Calls	6	4	59	43
Traffic Related Calls	188	248	1,691	1,623
<b>Total Police Calls/Incidents</b>	<b>751</b>	<b>847</b>	<b>3,382</b>	<b>5,206</b>
*Note – Partial numbers due to CAD change ** Now counted in suspicious persons				

<b>Description</b>	<b>Count</b>
Telephone Message or Call	1
Unknown Type Alarm	1
Audible Alarm	28
Panic Alarm	1
Silent Alarm	5
Welfare Check	24
Welfare Check on Animal	1
Coroner Case with Fire Response	1
Suicide Threat	4
Business Security Check	28
Foot Patrol Security Check	1
Misc. Security Check	6
Resident Security Check	9
Vacation Watch Security Check	4
Assist Citizen	36
Cite Sign Off	5

Flag Down	5	
Assist Vin Verification	1	
Civil Service	2	
Civil Standby	3	
Civil Problem	4	
Warrant Service	3	
Found Property	2	
Suspicious Person	11	
Auto Theft	3	
Recovered Stolen Vehicle	2	
Vehicle Tampering Report	1	
Animal	1	
Animal Bite	2	
Noisy Animal	1	
Injured Animal	4	
Animal Pickup/Collect	1	
Stray Animal	2	
Vicious Animal	2	
Abandoned Vehicle	5	
Traffic Hazard	3	
Disabled Vehicle	8	
Accident Minor Injury	1	
Accident No Injury	13	
Accident No Details	4	
Traffic Control	5	
Suspicious Pedestrian Stop	20	
Suspicious Vehicle	41	
Hit & Run Report	4	
Illegally Parked Vehicle	12	
Reckless Driver	25	
Drunk Driver	5	
Battery Report	2	
Domestic Violence	1	
Pursuit	1	
Elder Abuse Report	1	
Illegal Dumping Report	1	
Noise Disturbance	7	
Disturbance - Fireworks	5	
Disturbance - Juvenile	4	
Disturbance - Neighbor	3	
Disturbance - Verbal	14	
Burglary Business	6	
Burglary Residence	2	
Burglary Vehicle	2	
Grand Theft - Report	1	

Petty Theft - Report	6	
Mentally Disturbed Subject	3	
Vandalism	1	
Vandalism - Vehicle	3	
Animal Cruelty	1	
Trespass	6	
Panhandler	1	
Public Drunk	2	
Agency Assist	20	
BOL Info	4	
C5/No Broadcast	1	
Code Compliance Check	2	
911 Hangup/Text	1	
Extra Patrol	5	
Fraud Report	11	
Follow-Up	48	
Harassment Report	2	
Health & Safety Violation	1	
Industrial Accident	2	
Information Report	1	
Medical Aid	1	
Notification	1	
Open Door Check	1	
Pac Set 1199 Activation	1	
Pager Test	1	
Patrol Information	3	
Repossession	4	
Special Detail	2	
Solicitors Complaint	1	
Suspicious Circumstances	14	
Threats Report	4	
Temporary Restraining Order Service	1	
Traffic Stop	248	
SID/Pubwks Call Out	1	
Wireless 911 Hangup/Welfare Check/Test Call	41	
Wireless 911 Transfer to Another Agency	1	
	847	

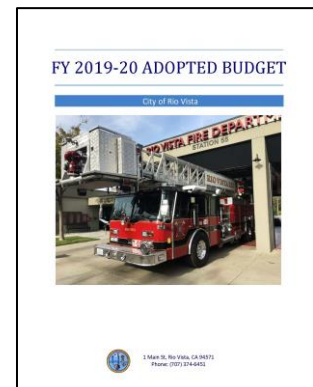
<b>Rio Vista Police Department- July 2019</b>		
<b>Code Enforcement</b>		
<b>Current Month</b>	<b>Previous Month</b>	<b>2019 YTD</b>
<b>Self-Initiated</b>		
<b>16</b>	<b>18</b>	<b>107</b>
<b>Calls for Service</b>		
<b>24</b>	<b>27</b>	<b>141</b>
<b>Vehicles Towed</b>		
<b>0</b>	<b>1</b>	<b>1</b>
<b>Citations</b>		
<b>0</b>	<b>3</b>	<b>9</b>
<b>72 Hour Notices</b>		
<b>10</b>	<b>6</b>	<b>27</b>
<b>Code Enforcement</b>		
<b>2</b>	<b>2</b>	<b>15</b>
<b>Violation Warning Letters</b>		
<b>0</b>	<b>5</b>	<b>12</b>
<b>Notice of Violation Letters</b>		
<b>0</b>	<b>0</b>	<b>1</b>
<b>Administrative Citations</b>		
<b>0</b>	<b>0</b>	<b>0</b>
<b>Abatement Warrant Served</b>		
<b>0</b>	<b>0</b>	<b>1</b>

<b>RVPD PARKING STATS</b>		
<b>Current Month</b>	<b>Previous Month</b>	<b>2019 YTD</b>
<b>Parking Citations</b>		
<b>47</b>	<b>32</b>	<b>283</b>
<b>72 Hour Warning Notice</b>		
<b>6</b>	<b>0</b>	<b>17</b>

June 2019, 47 parking citations were issued. 38 citations were issued for expired registration, 4000(a)(1) CVC. 3 citation issued for two license plates required, 5200(a) CVC. 4 citation issued for failure to display current registration month/year sticker on license plates, 5204(a) CVC. 2 citations were issued for parking 18 inches away from the curb, 22502(a) CVC.

## **Finance**

- The Final Adopted Budget for the Fiscal Year 2019/20 is now available online in the City's Website under Finance Department Menu → City Adopted Budgets.
- The water and sewer bills for June 2019 services were sent to the printer on July 3, 2019.
- The Online Payment Portal powered by Aquahawk for Utility Services became available in October 2018. Customers can register at <https://riovca.aquahawk.us> or make payments by phone at (844) 446-6486. For questions or if you need assistance signing up, please contact Kristine at (707) 374-6311.



- As of June 30, 2019, a total of 1,508 utility accounts have signed up for online services, approximately 29.61% of the total connections.
- Utility Billing Accounts Receivable Summary:

Month	Number of Active Accounts	Number of New Accounts	Disconnects Notice	Shut-Offs	Number of Closed Accounts
May, 2018	4968	82	553	61	57
June, 2018	4958	89	562	65	50
July, 2018	4983	70	567	40	43
August, 2018	5053	91	568	51	68
September, 2018	5029	78	548	47	62
October, 2018	5063	95	677	62	57
November, 2018	5076	76	530	65	61
December, 2018	5137	97	562	0	47
January, 2019	5131	48	447	57	37
February, 2019	5141	72	585	95	47
March, 2019	5125	74	564	72	64
April, 2019	5131	63	642	78	55
May, 2019	5177	106	480	53	60
June, 2019	5187	71	511	78	63

**Public Works Department**

Public Works staff and equipment attended the Touch a Truck event on June 12 at the library.



Local kids had the chance to climb aboard some of the maintenance equipment including the new tractor and the large dump truck. They interacted with the Public Works Crew who were on hand to answer questions, set up and take down the event.

**Solid Waste and Recycling**

- City staff are awaiting the official approval of the Household Hazardous Waste Grant in the amount of \$50,000 through CalRecycle and expect to hear the results at the few weeks.
- We have added additional Battery Drop off locations at the Rio Vista City Airport and the Senior Center. We continue to receive batteries at the established drop off locations for batteries at the Police Department, Library, Fire Department and City Hall. To date, we have collected and returned 1,400 pounds of batteries. The City Hall drop off location also accepts all light bulbs.



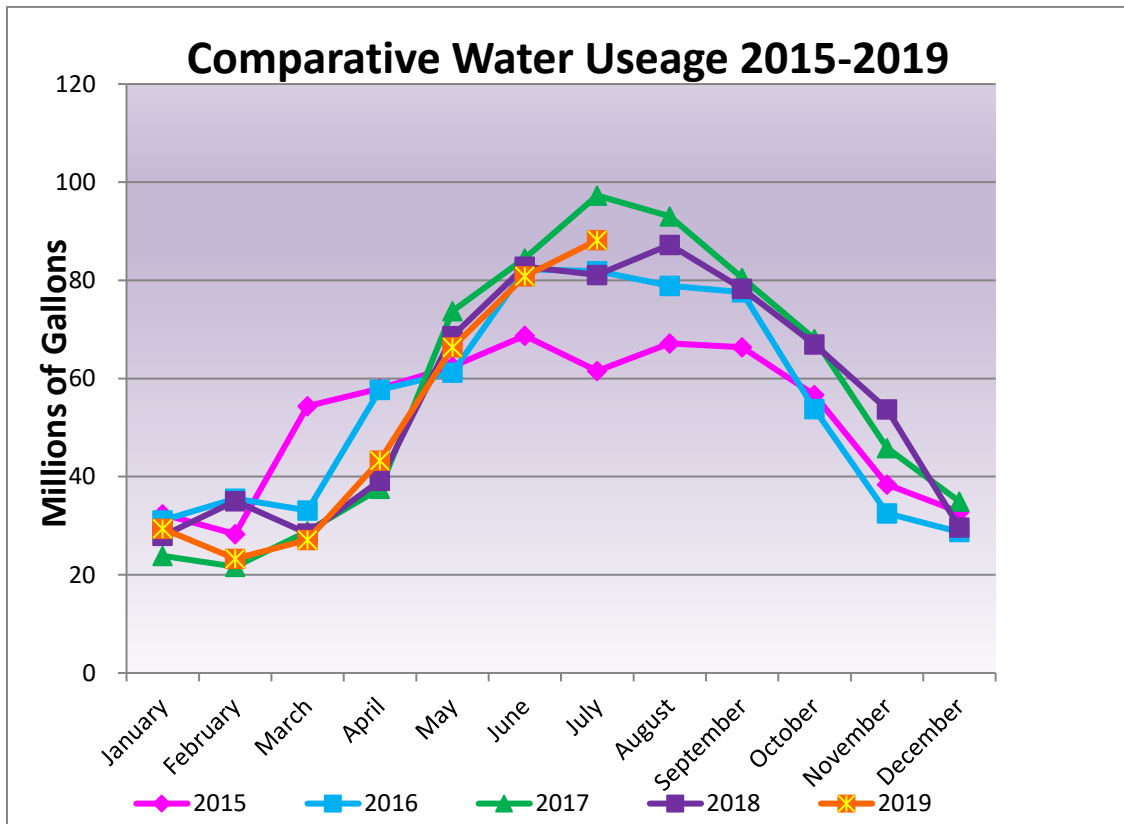
Batteries and Light Bulbs Recycled			
	July Totals	Previous Total	Total Recycled
Batteries	600 pounds	800 pounds	1,400 pounds
Light Bulbs	1 – 4 foot tub box 1 – 3'x3'x3' box	1 – 4 foot tub box	2 – 4 foot tub box 1 – 3'x3'x3' box

**Water**

- Well 13 is operating. PG&E is still working on the permanent fix. This fix will run a neutral line from the transformer at the well site back to the substation. This will return any excessive amps back to the power grid rather than sending them to ground. City staff are receiving daily to weekly updates on the progress and are monitoring the situation to ensure PG&E completes the repairs as quickly as possible. Progress has been made since PG&E pulled their encroachment permit for the work. City staff is currently working on the total costs incurred from this issue and will be submitting a claim to PG&E for reimbursement.

\*Residential – Gallons Per Capita Day

Water Totals for June 2013 - 2019	
July 2013	105,586,000 Gallons
July 2014	111,704,000 Gallons
July 2015	61,523,000 Gallons
July 2016	81,914,000 Gallons
July 2017	97,281,000 Gallons
July 2018	81,125,000 Gallons
July 2019	88,203,000 Gallons
*R-GPCD: 211 Gallons	
Water Contacts: 22	
Water Violations 28	
Water Citations: 0	



**Wastewater**

**Beach WWTP:**

- Performed Annual Chronic Toxicity sampling this month.
- Built a lifting device for the primary scum pump, the scum pump failed and will be replaced with a chopper pump to prevent regular clogging up. Beach primary scum pump was ordered and has a three-week lead time.
- Headworks bar screen parts came in this month, bar screen was repaired and returned to service.
- Collected Quarter-2 samples under a new NPDES permit including River sampling.
- Repaired a potable water line going into the Marina Lift Station that had corroded and was leaking.

	INFLUENT			EFFLUENT				DEWATERING
Beach WWTP	Total Flow	Average BOD	Average TSS	Total Flow	Average BOD	Average TSS	Average EC *	Total Sludge Dewatered - Beach
	MGD	mg/L	mg/L	MGD	mg/L	mg/L	umhos/cm	gal.
Apr 2019	14.112	211	128	12.887	2.5	2.0	1,180	92,842
May 2019	15.005	184	126	13.548	3.7	2.4	1,240	90,343
June 2019	13.702	182	124	12.553	2.7	2.0	1,360	91,386
BOD = 5-day Biological Oxygen Demand, TSS = Total Suspended Solids, EC = Electrical Conductivity								
* CVWRCB Order R5-2019-0016 Section IV.A.1.h: "The effluent calendar year annual average electrical conductivity shall not exceed 1,300 umhos/cm."								

**Northwest WWTP:**

- Performed annual Chronic Toxicity sampling.
- Hippo Transmittance system completed and functional.
- Replaced a cyclic valve on Membrane Train No.4.
- Replaced all morin actuator on the cyclic valves.
- Collected 2<sup>nd</sup> Quarter samples.
- Collected Annual Acute toxicity sample.
- Solar Dryer C roof panels will need to be replaced in October.
- Completed the work on Headworks Washpactor no.1.
- Replaced some pipe in the Headworks for Bandscreen no.1.

## Testing Results

Northwest WWTP	INFLUENT			EFFLUENT				DEWATERING
	Total Flow	Average BOD	Average TSS	Total Flow	Average BOD	Average TSS	Average EC *	Total Sludge Dewatered-NW
	MGD	mg/L	mg/L	MGD	mg/L	mg/L	umhos/cm	gal.
Apr 2019	7.208	302.0	221.0	7.103	0.7	0.2	1,380	195,216
May 2019	7.651	254.7	154.9	7.564	0.7	0.5	<b>1,560</b>	100,924
June 2019	7.297	277.8	224.0	6.592	0.8	0.2	1,450	179,600

\* CVWRCB Order R5-2015-0141 Section IV.A.1.i: "The effluent calendar annual average electrical conductivity shall not exceed 1,500 umhos/cm."

## ENVIRONMENTAL REGULATORY INFORMATION

- Submitted the June 2019 eSMR's & eDMR's for both WWTP's
- Submitted the 2019 Quarter-2 eSMR's & eDMR's for both WWTP's

## REPAIR / REPLACEMENT INFORMATION

Item	Task #	Repair/Replace	Estimated Completion
Task Req.#321 for Solar Dryer C		Replace Panels	October 2019
Task Req. #322 for Solar Dryer C		Reglaze Panels	October 2019
Task Req. #323 for Emergency Generator		Inspect./ Maint.	October 2019

## ADMINISTRATION INFORMATION

- Submitted the fixed fee invoices for July 2019
- Submitted the fiscal year 2018-2019 sludge hauler invoice

## SAFETY AND TRAINING INFORMATION

- Performed annual training on Skid Steer Safety

## Caltrans Roundabout at SR12 and SR113 Project Update

Caltrans is working on the roundabout at the intersection of Highway 12 and Highway 113. The project is expected to be completed by September or October. It is anticipated that all the k-rail will be removed by the end of August.

## Caltrans Maintenance on SR12

City staff are working with Caltrans to find a better way to complete the maintenance needed on SR12 with as little impact to the citizens of Rio Vista as possible. We are exploring advanced scheduling with social media notifications, coordinating scheduling with other projects, night work and other alternative; to mitigate the traffic backups that we have been experiencing over the last few months.

**Grant Opportunities – Awarded**

<b>Grant Applications</b>	<b>Grant Amount Applied</b>	<b>Grant Amount Received</b>	<b>City and Other Match Amount</b>	<b>Awarded Date</b>
Yolo-Solano Air Quality Management District - Replace Mini-Excavator	\$ 70,000	\$ 45,000	\$ 5,000	June 12, 2019
Yolo-Solano Air Quality Management District - Bus Shelter at Front and Main	\$ 45,000	\$ 30,000	\$ 5,000 from Delta Breeze	June 12, 2019
CalRecycle - Household Hazardous Waste	\$ 50,000	\$ 50,000	\$ -	June 2019
<b>Total Grant Funds Awarded</b>		<b>\$125,000</b>		

Staff will be returning to Council in the next few months to accept and appropriate the awarded grants and purchase the Mini-Excavator identified above.

<b>Grant Applications Submitted</b>	<b>Grant Amount</b>	<b>Other Match Amount</b>	<b>City Match Amount</b>	<b>Applied Date</b>
Federal Aviation Administration - Replace PAPI and REIL (Design)	\$ 87,750	\$ 4,387	\$ 5,363	3/19/2019
CalRecycle Used Oil Grant – Joint application with County of Solano	\$ 5,000	\$ -	\$ -	
Prop 68 Parks Grant - Shade Structure on Promenade Park - Participation Interest information submitted.	\$ 200,000	\$ -	\$ 50,000	5/8/2019
<b>Upcoming Grant Opportunities</b>	<b>Grant Amount</b>	<b>Other Match Amount</b>	<b>City Match Amount</b>	<b>Due Date</b>
CalRecycle – eWaste	\$ tbd	\$ -	\$ -	tbd
CalRecycle - Beverage Container	\$ 5,000	\$ -	\$ -	Estimated 12/1/2019
Prop 68 Parks Grant - Shade Structure on Promenade Park Phase 2 Application process	\$ 200,000	\$ -	\$ 50,000	Before 11/1/2019

<b>Public Works CIP Status Report</b>			
<b>August 5, 2019</b>			
<b>Project Number</b>	<b>Project</b>	<b>Narrative</b>	<b>Estimated Schedule</b>
PW002	Boat Launch Replacement	The Boat Launch Replacement Project has been accepted and we expect to send out an RFP soon. A PowerPoint of the presentation and plans are available on the City's Facebook page @RioVistaCity. Working on Construction grant documents.	The project should be completed late summer/early fall of 2020.
PW005	Ball Field Lights	Phase 2 of Energy Upgrade. An RFP is pending.	Council 7-2-19
PW006	Energy Efficiency Program	A low interest loan to provide various energy saving projects for City owned buildings. Thus far, HVACs have been installed including LED lighting at City facilities.	Awarded 7-2-19
PW009	Business Park	Grading and underground are in progress infrastructure Water, Sewer and Storm Drains are in progress.	Mid-fall 2019
PW010	Bruning Park Restroom Replacement	The bathroom was destroyed by vandals in 2018 and had to close to the public. A new ADA Restroom will replace the old building.	Awarded – estimated completion in October/November 2019
PW011	Bike and Pedestrian Pathway – Montezuma Hills	An improved bike and pedestrian pathway build along Montezuma Hills Road for added public safety. Submitted draft agreement to the Air Quality District, awaiting funding for construction.	Proposed start mid-summer 2019. Awaiting grant funding from Air Quality District.
PW012	Flood Control Feasibility Study	A grant in the amount of \$499,905 was provided by the Department of Water Resources for a study that will reduce the risk of flooding to the city.	This project is currently in the PS&E/Design phase. Public Meeting will be August 26 at the American Legion Hall on St. Francis.
PW013	ADA Sidewalk, Repair and Replacement	ADA access and ramps installed citywide (depending on funding).	Design is estimated to start by Summer 2019. May be part of Rule 20A project.
PW014	Transit Bus Replacement	A new bus has been ordered for the Delta Breeze Transit System.	Delivery pending
PW015	Boat for Debris	The boat will be ordered as part of the PW Equipment Purchases in August or September	Pending council action
SW001	City Hall Lift Station	Expansion of existing lift station located at City Hall	2020-2021
SW002	Beach and NW Plants Lift Stations	This project has been postponed	Undetermined
SW003	NW Wastewater Treatment Plan	Replacing membrane for filtration system. Specs are in the process of being drawn up by Stantec.	In design; Going to bid in August; Construction start Summer 2019

SW004	2018 Sewer CIP	The 2018 Water and Sewer CIP is in the process of being taken over by the bond company. The contract will complete the remaining part of the project.	Takeover Agreement complete. Contractor has begun work. Completion is expected in September 2019.
WT002	Water Meter Installation	Phase 1 completed in 2018. Phase 2 will be designed in late Spring and early Summer 2019.	Bid October 2019
WT003	Piezometer System	Installation of eight piezometers to help monitor the level of ground water.	Three completed. Zero done in 2018. 2019 schedule TBD
WT004	Water and Sewer CIP	Water Mains installed as part of SW004	Bid in October 2019

**Transit - Delta Breeze**



Month	Year	Passengers	Days of Service	Riders Per Day	Total Miles	Avg. Daily Miles
July	2018	897	21	42	7945	378
August	2018	905	23	39	8364	364
September	2018	827	19	44	6877	362
October	2018	935	23	41	8380	364
November	2018	826	20	41	6953	348
December	2018	652	20	33	6616	331
January	2019	950	21	45	7779	370
February	2019	774	22	35	7169	326
March	2019	924	21	44	7834	373
April	2019	983	22	45	8485	386
May	2019	915	22	42	8265	376
June	2019	844	20	42	7518	376

- The Delta Breeze will be offering rides to and from Hog August Bites starting at 10:00 A.M. with pick-ups at the Trilogy Vista Clubhouse, Homecoming Park at Madere Way and Fischer St. and downtown Rio Vista at Logan and North Front Street. Fares will be \$1.00 and children under the age of 10 will ride free. Sandy Beach campers can also catch a ride to the festivities by contacting dispatch at **707-374-2878**.
- FTA coming at the end of the month to do a State Management Review. They will also be doing a site visit to the City of Rio Vista.
- The Delta Breeze will again be applying for a 5310 Grant, hoping to purchase another bus to replace another aging vehicle.

**Recreation and Special Events**

- The next event in the city will be Hog August Bites on Saturday, August 24, 2019.
- The Food Pantry and the Bass Derby have each turned in their paperwork for the 2019 Bass Derby Festival that will take place October 11 through 13 this year.

## **Airport**

- There are currently three vacant hangars; one each of small, medium and large.
- The updated lease agreement template is under review by the City Manager's office.
- The Terminal offices have all been rekeyed.
- Signs have been purchased to indicate parking allowances to combat unauthorized parking around the airport. Parking permits will be issues to hanger tenants for limited hours of parking
- Public Works will be conducting site inspections of the hangers and offices.

## **ATOD Alliance**

- The July Alliance meeting was cancelled due to no quorum. The August meeting was held on August 7, 2019 and focused on the upcoming Responsible Sellers Ordinance which will be the focus of this fiscal year.
- The Coordinator has been attending the Farmers Market to gather signatures in support of updating our current Social Host Ordinance. The updated ordinance has been forwarded to the City Attorney for review.
- The Alliance will be participating in the Mental Health Teal Walk this year on September 18, 2019 by having a table at the High School with handouts for marijuana use and "vaping".

## **Community Development and Building Inspection**

- Shea Homes has five (5) homes to buildout and picked up two (2) permits in July.
- LGI Homes (Liberty) is at build out with their last ten permit applications submitted and picked up in July.
- LGI Homes (Summit) estimates twelve (12) new home permits per month throughout 2019. Ten (10) permits were issued in July.
- Staff continues working with Maintstar, the firm that developed our new building permit and business license program, to develop a portal for contractors to submit building permits electronically. LGI staff attended a portal training July 24, 2019 and shares our excitement in going live with the portal the first week in August. Contractors and owner/builders will be able to prepare a profile that will capture and retain their information so when submitting for permits they will just need to put in the information related to the permit for which they are applying. The system will be initially beta tested with three different contractor trades. The new permitting system will then be open to everyone after adjustments and improvements have been made.
- APEX is working with Maintstar to upload the legacy data from Equalizer, the former building permit program. There is about 20 years of permit data to be captured. The result will be that staff can look up historical permit information in one centralized program. To streamline necessary data, staff has been tasked with selecting the permit data from Equalizer that needs to be uploaded into the Maintstar program.
- Staff is in the process of researching the best way to have old and current Community Development records sorted and catalogued before being taken to DataSafe for offsite storage.

## **Business License Updates**

- Beginning in August, staff will concentrate on contacting known businesses and trades that are currently operating in Rio Vista without a city business license.
- Letters have gone out to businesses that are non-compliant with backflow re-certification.
- Staff continues the process of scanning all the 2019 business license applications into the individual license file in the business license module of Maintstar.

- Listed below are new business licenses issued in July and the breakdown of business licenses year-to-date through July 31, 2019

Businesses In Rio Vista	Thru 6/30/19	New in July	Outside Businesses	Thru 6/30/19	New in July	Total by Category
<b>Issued and Paid</b>			<b>Issued and Paid</b>			
Brick and Mortar	170	0	Brick and Mortar	221	4	395
Home Occupation	143	3	N/A		0	146
<b>Total Issued and Paid</b>	<b>313</b>	<b>3</b>	<b>Total Issued and Paid</b>	<b>221</b>	<b>4</b>	<b>541</b>
<b>Closed</b>			<b>Closed</b>			
Brick and Mortar	5	0	Brick and Mortar	2	0	7
Home Occupation	8	0	N/A		0	8
<b>Total Closed</b>	<b>13</b>	<b>0</b>	<b>Total Closed</b>	<b>2</b>	<b>0</b>	<b>15</b>
<b>Canceled</b>			<b>Canceled</b>			
Brick and Mortar	0	0	Brick and Mortar	5	0	5
Home Occupation	2	0	N/A		0	2
<b>Total Canceled</b>	<b>2</b>	<b>0</b>	<b>Total Canceled</b>	<b>5</b>	<b>0</b>	<b>7</b>
<b>3rd Letter Sent</b>			<b>3rd Letter Sent</b>			
Brick and Mortar	5	4	Brick and Mortar	12	11	15
Home Occupation	10	0	N/A	0	0	10
<b>Total 3rd Letter Sent</b>	<b>15</b>	<b>4</b>	<b>Total 3rd Letter Sent</b>	<b>12</b>	<b>11</b>	<b>25</b>
<b>Not Renewed</b>			<b>Not Renewed</b>			
Brick and Mortar	1	1	Brick and Mortar	20	1	21
Home Occupation	0	0	N/A		0	0
<b>Total Not Renewed</b>	<b>1</b>	<b>1</b>	<b>Total Not Renewed</b>	<b>20</b>	<b>0</b>	<b>21</b>
<b>Returned to Sender</b>			<b>Returned to Sender</b>			
Brick and Mortar	1	0	Brick and Mortar	5	0	6
Home Occupation	1	0	N/A		0	1
<b>Total Returned to Sender</b>	<b>2</b>		<b>Total Returned to Sender</b>	<b>5</b>	<b>0</b>	<b>7</b>
<b>Void</b>			<b>Void</b>			
Brick and Mortar	0	0	Brick and Mortar	3	0	3
Home Occupation	2	0	N/A		0	2
<b>Total Void</b>	<b>2</b>		<b>Total Void</b>	<b>3</b>	<b>0</b>	<b>5</b>



Approved not paid		Approved not paid			
Brick and Mortar	0		Brick and Mortar	1	0
Home Occupation	0		N/A		0
<b>Total Approved Not Paid</b>	<b>0</b>		<b>Total Approved Not Paid</b>	<b>1</b>	<b>0</b>
In Process		In Process			
Brick and Mortar	1		Brick and Mortar		1
Home Occupation	1		N/A		1
<b>Total In Process</b>	<b>2</b>		<b>Total In Process</b>	<b>5</b>	<b>2</b>

**Planning Department Updates**

- As required by ordinance, staff mailed Elevated Structures Letters to all property owners identified as having decks 36-inches or more above ground. The responses, both exempted and certified, are being documented for the recurring five (5) year inspection certification requirement.
- Staff held a Planning Commission workshop to discuss creating an Ordinance for regulating Conex Boxes, also known as containers. Direction was provided to staff to return with modifications that addressed the commissioner’s concerns.
- Staff held a Planning Commission workshop to discuss creating an Ordinance for regulating Vacant Storefronts. Public Notices were mailed to all commercial business owners in the city. The Commission created a taskforce to explore incentives that would help vacant storefront owners lease their properties.
- Rio Vista Farms received Site and Architectural Review approval for an 8,960 square foot addition. Permits for construction are pending.
- LGI’s Active Adult Club Liberty Community Center is in final plan check.

BUSINESS PARK – PROJECT STATUS			
No.	Cannabis Projects	Approved by	Status
1.	Rio Vista Farms	PC/CC	In business
2.	T4 Manufacturing	PC/CC	In business
3.	KOLA Farms	PC/CC	Under Construction
4.	CALVISTA	PC/CC	In Plan Check
5.	Heirloom	PC/CC	Pending Plan Check Submission
6.	Delta Roots	PC/CC	Pending Plan Check Submission
7.	Magic Show		Pending PC review
8.	Pinnacle Garden		Pending PC review
9.	Suite Success		Pending PC review
Note: PC = Planning Commission; CC = City Council			

**Planning Commission**

- The Planning Commission meets the second Wednesday of every month. The agendas can be accessed at the following link: <http://riovistacity.com/meeting-agenda-minutes/>.

**City Council Calendar**

- The City Council holds its next Regular City Council meetings on the first and third Tuesdays of every month at City Hall at 6:00 p.m. The agendas can be accessed at the following link: <http://riovistacity.com/meeting-agenda-minutes/>.