



RIO VISTA FIRE DEPARTMENT

Annual Report - 2017

MESSAGE FROM THE FIRE CHIEF

Community Members,

It is my pleasure to share the 2017 Annual Report for the Rio Vista Fire Department. This document provides a summary of our activities in 2017 along with accomplishments and advancements in the service of the City and surrounding Community. I am pleased to lead a highly professional group of men and women who are focused on serving the community and continuing to improve the manner in which we do that.

We remain staffed 24/7 with full-time Firefighter/Paramedics and our response is augmented by Reserves, Volunteers and mutual aid partner Agencies. During the last year we hired two new Firefighter/Paramedics and several Reserve Firefighters. We thank those who left our ranks to pursue other opportunities and wish them well in their new ventures.

The biggest change in 2017 was the joint operation developed with the River Delta Fire District under an Administrative Services Agreement. I was proud to assist in authoring that Agreement and seeing it approved unanimously both Governing Boards. During the short time it has been in place we have seen a huge positive impact in the service to the Community and we believe it marks a new era in cooperative and collaborative Fire Service operations, along with cost savings to the tax payers. This agreement will continue to be monitored for mutual benefit.

Thank you for the opportunity to serve the Community,

Jeff Armstrong, Fire Chief

MISSION STATEMENT

The Rio Vista Fire Department exists to serve the citizens of Rio Vista, the Delta District and the State of California by protecting the lives, property and environment of those we protect from dangers and hazards during emergencies and non-emergencies alike. We are dedicated to providing skilled and well-trained professional services to all who request us.

VISION STATEMENT

The Rio Vista Fire Department looks to the future and intends to grow and expand with the community. We honor the past but recognize the need to adapt to changing conditions, technology, demands and circumstances.

CORE VALUES:

C - *COMMUNITY* - The RVFD considers the community as a whole and our relationship to the community to be our first and foremost value that cannot be taken for granted

H - *HONOR* - The RVFD recognizes our obligation to uphold our high standards and keep our agreement with the citizens of Rio Vista to serve them

I - *INTEGRITY* - The RVFD acknowledges the need to be honest and forthright in all of our actions

P - *PROFESSIONALISM* - The RVFD acknowledges that there are ethical and moral obligations required of our personnel and we commit that they will be demonstrated at all times

S - *SERVICE* - The RVFD understands that we exist strictly to serve the public and exist for no other purpose



2017 ACCOMPLISHMENTS

- RVFD became active in participation on Strike Teams under California Master Mutual Aid.
- Remodel of Station 55 began, including private dorm rooms and a new shower room.
- Fire Department Apparatus Replacement plan developed and presented to the City Council.
- New apparatus specifications developed; pending approval in 2018.
- New apparatus maintenance procedures developed resulting in cost savings.
- Regional training plan developed.
- Joint operations implemented with River Delta Fire District through an Administrative Services Agreement.
- Acting Fire Marshal assigned three days a week (volunteer).
- Fire & Life Safety requirements for the Cannabis Industry developed.
- Successful recruitment and hiring for vacant positions.
- Delta Fire Protection District funded a new Cardiac Monitor for Paramedic Response.
- Truck academy hosted in Rio Vista; focused on the use of Truck 55.
- New reporting software selected resulting in decreased costs and more streamlined Fire and Patient Care Reports.
- Department Succession / Progression Plan developed to address training needs and promotions.

2018 DEPARTMENT PROJECTS & GOALS

- Apply for a FEMA AFG Grant for three Firefighting positions to bring staffing to four full-time Firefighters per day and staff two apparatus to handle increased demand for services.
- Apply for a FEMA AGF Grant for River Delta Fire (Captain II) “Recruitment and Retention position”.
- Present replacement options for Engine 55 and Brush 55.
- RVFD Reserve FF Program integration with River Delta Fire.
- Continue to support regional efforts to increase Firefighter Safety, decrease costs and increase collaborative operations.
- Move River Delta Fire back to Solano County Dispatch.
- Provide Quality Control and Review of all Fire/Incident Reports.
- Implement a Firefighter Accountability System (PASSPORT).
- Monitor and prepare for the impact of the awarded County SCBA Grant.
- Bring Fire Marshal activities and inspections into compliance with Codes for mandated / required inspections (Title 19).
- Prepare for the impact of the Liberty Project and the Cannabis Industry to Fire Prevention.
- Explore the reclassification of the Fire Battalion Chief (Assistant Chief) position description to include Fire Marshal duties and request the funding of the Position.
- Maintain state of readiness for state-wide responses under the CFAA (Strike Teams).
- Continue to improve accountability and documentation for apparatus repairs.
- Implement the Department Succession / Progression Plan.
- Begin to draft a Department Strategic Plan utilizing external stakeholders (community members).
- Become a “Registered Agency” with the *Center for Public Safety Excellence*.

OPERATIONS

- **2,081 incidents in 2017**, marking the busiest year for RVFD since incident tracking began.
- RVFD arrived at 35.3% of incidents in under 4:00 Minutes.
- RVFD Arrived at 77.6% of incidents in under 8:00 Minutes.
- Busiest time-of -day for incidents was between 2:00 & 3:00 PM, representing nearly 8% of all incidents.
- 58 % of incidents occurred between the hours of 8:00 AM & 6:00 PM.
- 3 Strike Team responses: July Complex Fire, Helena Fire & Creek/Thomas Fires.
- 18 Grass Fires.
- 13 Structure Fires.
- 208 incidents in the Delta Fire Protection District jurisdiction.
- 975 Incidents in Trilogy (representing 47% of all incidents).
- 1,305 Medical / Rescue incidents (representing 62% of all incidents).
- 498 Public Service incidents (representing 23% of all incidents).
- Approximately 15% increase in number of incidents handled by the RVFD each year.

5 YEAR INCIDENT TOTALS – TREND ANALYSIS:				
2013	2014	2015	2016	2017
1,348	1,409	1,564	1,776	2,081

FIRE PREVENTION

- The mandates of law for inspections and plans-review are met through the use of the Fire Chief, station or shift staff and a volunteer (acting) Fire Marshal.
- The Department has released Fire & Life Safety requirements for the emerging Cannabis Industry.
- New construction inspections continue with the use of the Volunteer Fire Marshal three days a week for several hours.
- The Engine Company staff continues to perform many of the business inspections, time permitting.
- The Engine Company staff performs annual fire hydrant maintenance.
- In absence of a full-time Fire Marshal, the Fire Chief will lead the Target Hazard Inspection program and Fire Pre-planning (2018).
- Increased work-load anticipated in 2018; continue to evaluate the need and funding for a Fire Marshal / Chief Officer per the Department Succession/Progression Plan.



FINANCIAL HIGHLIGHTS

- Current approved operational budget: \$1.4 M (General Fund)
- Current apparatus/vehicle replacement budget: \$85,000.00 annually
- Estimated year-end vehicle replacement fund balance (Fund 12): \$102,879.70
- Anticipated unallocated reimbursements for Strike Teams: \$63,972.00
- Anticipated Fund 12 balance (with Strike Team reimbursement added): \$166,851.70
- Annual reimbursement from River Delta Fire for the Administrative Contract is: \$12,000.00

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